

PHYSICAL PLANT

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Bienvenidos!! / Welcome!!

New Mexico State University, located in Las Cruces, New Mexico, is proud to host the Spring Meeting of the Physical Plant Craft Association on Thursday, March 7, 2001 and Friday, March 8, 2001. We cordially invite all interested trades persons, supervisors and superintendents to attend. We are excited to share with you our University, our city and southwestern New Mexico. Plan and stay an extra day or two to visit old Mexico, shop at the location of the old Butterfield stage-coach stop of Old Mesilla, see the Space Museum or gamble at Sunland Park Racetrack and Casino. All within a one hour drive from our campus.

New Mexico State University is located in the beautiful Mesilla Valley in southwestern New Mexico. We are located in Las Cruces, which is in the southwestern part of the state of New Mexico where I-25 and I-10 intersect. You may drive here or if you live too far, then fly into El Paso, Texas and then drive 45 minutes north to our Campus. Lots of sunshine in a relaxed atmosphere with friendly people anxiously await you. Our March conference gives you a chance to get away from it all, explore our beautiful campus, and sightsee the beautiful southwest in the Land of Enchantment.

This two and ½ day event will start with registration, and a tour of White Sands National Monument on Wednesday afternoon. On Thursday morning we will have a welcome, followed by training sessions, Mexican Buffet lunch and shop / campus tours. On Thursday evening we will have Sandwiches, and munchies during a Hospitality Hour, giving everyone time to meet and network with others from different universities. Continuing on Friday with more training sessions and closing at noon with free prizes and raffles.

Registration is \$39.95 and includes transportation to Monument tour, two continental breakfasts, one lunch, one dinner, one break, shop/campus tours, hospitality suite, free shuttle and training presentations. Every craft shop will have vendors and demonstrations for everyone. Make checks payable to Paul Herrera, and make reference to PPCA Conference.

Please register early and make your hotel reservations as soon as possible. We are designating the Holiday Inn De Las Cruces, on University Avenue our official Host Hotel. The hotel is across the street from our University and is offering a special PPCA rate of \$55.00 per night plus lodging tax. Phone number is (505) 526-4411. Mention PPCA when making your reservations.

If you have any questions about this conference please call us at (505) 646-1598, e-mail [pherrera@nmsu.edu](mailto:pherrera@nmsu.edu) or fax us at (505) 646-6432 attention: PPCA Committee.

Please share this information with all other craft shop personnel and post a copy of the training sessions being offered in every shop.

See you in March!!



PHYSICAL PLANT CRAFT ASSOCIATION  
Spring Conference, March 7, and March 8, 2002

Hosted By: New Mexico State University  
Las Cruces, New Mexico

REGISTRATION FORM

Institution: \_\_\_\_\_

Occupation: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State &  
Zip Code \_\_\_\_\_

Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Training Sessions you would like to attend: ( Choose only one per day)

Thursday : # \_\_\_\_\_ Friday: # \_\_\_\_\_

- |                                       |  |
|---------------------------------------|--|
| 1. Locksmith - Master-Keying Methods. | 1. Recycling - Set-Up and Maintenance.   |
| 2. NMSU Steam and Geothermal systems. | 2. Grounds Care Methods.                 |
| 5. Custodial Workshop.                | 3. Mold Awareness/Prevention/Remediation |

Are You registering for the tour of White Sands National Monument Park on Wednesday  
Afternoon from 1 p.m. until 6 p.m. Yes \_\_\_\_\_ No \_\_\_\_\_

Mail check for \$39.95 for each attendee,  
Payable to: Paul Herrera, Chairperson.  
New Mexico State University  
P.O. Box 30001, MSC 3545  
Las Cruces, New Mexico 88003  
P.S. Make reference to PPCA March 2002 Conference.

Please fill out this form and fax to: (505) 646-6432 Attention: PPCA Committee

Please Confirm by February 25, 2002

## TRAINING SESSIONS

### Thursday:

#### 1. Master-Keying:

This informative training session will bring you up to date on how NMSU Office of Facilities and Services tracks keys. The installation of keying and door information into our computer system will also be discussed. Each participant will receive a copy of a Master-keying article that was written by the instructor and published in the ILA newsletter. This class will be taught by Don Brazil, who has been in the lock-smith industry for over 35 years, and is the current President of the New Mexico Locksmith Association. He has written articles on master-keying and is an instructor for different lock-smith associations throughout the Southwest. This informative session will strengthen everyone's knowledge of basic Master-keying systems. Do not miss the opportunity to attend!!!

#### 2. Steam and Geothermal Systems:

This training session will cover the steam system, tunnels, Pipes, valves, Heat exchangers, etc.. What is Geothermal heating, efficiency and computer monitoring. This session will be taught by Heating and Distribution Shop at NMSU.

#### 3. Custodial Work-shop:

The workshop will provide information on the following topics: Equipment Preventive Maintenance, Quarterly Equipment Inventory, Supply Order & Delivery Schedules and Supply Par Levels for each building. Topics will be open for discussion. Jose L. Gamon, Manager of Custodial Services will be the instructor. Jose has been with NMSU for several years, and previously was a Service Master Company.

## Training Sessions:

### Friday:

#### 1. Grounds:

NMSU's Landscape Management and Restoration Department supports all campus facilities. Services include grounds maintenance, irrigation, landscape design, interior and exterior integrated pest management, interior scapes, special events, and athletics. Pat Montoya and Bud Jones have nearly 60 years of experience between them, with complementary knowledge of turf, ornamental, and planning. They will discuss their unit operation system, organization, planning/scheduling, and regulations for all facets of landscape management.

#### 2. Recycling:

The university Recycling Department oversees the campus solid waste collection contract and operates an extensive recycling and composting operation. Today's presentation will cover the materials currently collected for recycling, the collection and processing methods used, and marketing these materials for sale. Following this portion will be an overview of the campus composting operation. Miguel Silva earned his degree in journalism at NMSU and was a volunteer at the inception of the campus recycling project. He was the first recycling coordinator for the City of Las Cruces, holding that position for five years. After that, he operated his family-owned business solid waste and recycling company for more than fifteen years.

#### 3. Mold Awareness/Prevention/Remediation:

The OFS Training and Safety Shop provides mold awareness training for OFS employees and university faculty and staff. We coordinate air and bulk sample testing and coordinate the remediation of mold. Training/Safety works closely with local laboratories to develop strategies for preventing and removing mold in offices, laboratories and class rooms. Mold has become as hot an issue as lead paint and asbestos. Since there are presently no written guidelines from OSHA or EPA in dealing with mold in the workplace, our discussions will be on how NMSU prevents mold from becoming a health issue, and prevention and removal.

**DO YOU KNOW WHAT IS LURKING BEHIND YOUR WALLS AND CAN YOU DEAL WITH IT???**